

Official Proceedings of the Washington Township Board of Trustees
October 2, 2023
Washington Township Center
30200 Town Center Road, Beecher, IL

Supervisor Stanula called the meeting to order at **7:01 p.m.** to pay bills for the month of **September** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Stanula led the Pledge of Allegiance.

Roll call:

Present: Supervisor Mike Stanula **Trustees:** Tracy Heldt, Teresa Peterson

Absent: Trustees George Obradovich & Mark Herlitz

Other Officials present:

Clerk Joe Burgess and Assessor Pat Peters

Approval of the Board of Trustees Meeting Minutes Dated September 7, 2023:

Supervisor Stanula asked if there were any corrections or additions to the September 7, 2023, Board meeting minutes as presented. Being none, he asked for a motion to approve the minutes.

Motion:

Trustee Heldt made a motion to approve the minutes of the September 7, 2023, Board meeting as presented. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Public Commentary:

Township resident Kevin Manning addressed the Board regarding zoning case ZC-23-050, where the owner requested a variance to build a large storage shed on his property. Manning said he has had concerns about the storage building being built on the property because it has a large basement, and the original application did not include the basement and his biggest concern is about water runoff on to his property. He has attended meetings at the county and spoken to Will County Board member Judy Ogalla and sent a letter to the county (attached). The township board originally approved the variance based on the original application. Supervisor Stanula was made aware of the basement being added to the storage building last month and wrote a letter to the county to delay the vote on the variance until all the information regarding the basement could be reviewed and the original application could be amended to include the additional square footage. The county board approved the variance at their last meeting despite Stanula's request. Stanula said that after speaking to the county, he was told that the basement was not considered to be additional "storage space".

Stanula met with the owner and learned along with Assessor Peters, that the foundation and basement for the storage shed have been installed without pulling a permit. Once the county is aware that the foundation was completed without a permit, the project will now be under additional scrutiny from the building department. Mr. Manning expressed his frustration on how the county allowed the project to move forward anyway, but thanked Supervisor Stanula and the Board for quickly reacting to the situation once they learned the original application was not accurate.

Reports:

1. Road Commissioner - Commissioner Smith was not in attendance but left a written report (attached), which was read by the Supervisor. There was no discussion regarding his report.
2. Assessor - Assessor Peters reported that property appeals are now closed, and her office had six appeals. Of those six, she reached agreements with three residents, closed two others and has one appeal remaining. Peters said she worked with approximately 30 residents prior to the closing deadline and was able to satisfy their concerns and prevent them from filing formal appeals. Supervisor Stanula told the Board he recently received a phone call from a realtor, who was very complimentary about how Assessor Peters promptly responded to his request for information and was extremely professional.
3. Clerk - Clerk Burgess reported that he is working on the newsletter, and it should be sent to the printer by the end of the week. The planning for the October 21st "Tribute to Sinatra" senior event is progressing well, and the 2-hour performance will cost \$450. Burgess said that light refreshments will be served at the event. The planning for the Blood Drive and Wellness Event is near completion and fliers and social media advertising has begun. The event will take place from 8 am – 2 pm at the Beecher Fire Department. Unfortunately, Burgess was unable to find anyone to offer flu shots at the event. Finally, the clerk will be attending the village's Holiday Committee meeting on October 11.
4. Supervisor's Report - Supervisor Stanula reported that the fire inspector was recently at the township center and had a list of recommendations for the township and he will begin addressing those concerns. The generator needs to be tested and those results are to be uploaded to a special website so the fire department can access them. Stanula said most contractors will not upload the results because they have to pay to upload them to the site.
5. Trustees Report - No report.
6. Transportation Report - Will Ride did not send a bill in September. The Township's Dial-a-Ride service provided four trips in September.
7. General Assistance Report - There were no new cases for General Assistance in September.
8. Decennial Committee Report – The committee should have their final meeting on November 6 at 6 pm at the Washington Township Center.
9. Community Building – The Community Building Board is preparing for the "John C. Dean Memorial Theatre" Dedication to be held on October 29. There will be an open house from 2-5 pm and the dedication ceremony will be held at 3 pm.

OLD BUSINESS:

1. Consideration and Approval of Revised Washington Township Employee Handbook – The handbook is still being reviewed by the township's attorney. Clerk Burgess reported that he called our attorney's office about 10 days ago and has yet to receive a call back.

2. Roof Repair Update – Supervisor Stanula reported that the contractor performed the roof “adhesion” test, and the test was a success, and no additional prep will be necessary before the roof coating is applied. The materials for the roof are ordered and are scheduled for delivery to the contractor this week. The contractor has indicated that the job is scheduled to be completed in October.
3. Water Softener Replacement at Washington Township Center – Clerk Burgess will request bids to replace the water softener.
4. Consideration and Approval of 2023 Town Levy Ordinance – The Clerk is preparing the ordinance and will have it ready for the Board at the November meeting.
5. Consideration and Approval of 2023 Road & Bridge Levy Ordinance – The Clerk is working with Commissioner Smith to prepare the Road District ordinance and should have it ready for the Board to review at the November meeting.

NEW BUSINESS:

1. Consideration and Approval of Pending Zoning Applications – There were no new zoning applications for the Board to review.

PAYMENT OF BILLS:

Road & Bridge Bills

The board reviewed the Road District’s **September** bills as prepared by Commissioner Mike Smith and presented by the Clerk. The bills included payments of just over \$109,000 for road oil that was used for tar and chipping this year. The Road District tar and chipped 10 miles of roads this year.

MOTION:

Trustee Heldt made a motion to authorize payment of all applicable bills, and appropriate transfers or debits from the Road & Bridge Account for the month of **September** totaling **\$141,564.78**. Trustee Peterson seconded the motion. (This total did not include September payroll.) There was no discussion on the motion and the motion was unanimously approved by voice vote.

Town Account (including Transportation Fund)

The board reviewed the **September** bills as reviewed by the Supervisor and presented by the Clerk. There were no questions regarding the bills.

MOTION:

Trustee Peterson made a motion to approve payment of all applicable payroll, bills, debits, and appropriate transfers from the Town Account for the month of **September** totaling **\$22,608.73**. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Upcoming Seminars and Meetings

- **November 6** – Decennial Committee Meeting @ 6 pm at the Washington Township Center
- **November 6** - Monthly Board Meeting @ 7 pm at the Washington Township Center

Announcements:

- **October 8** – Beecher Fire Department “Fire Truck Pull” at the Washington Township Center, proceeds benefit the IL Special Olympics
- **October 21** – Senior “Tribute to Sinatra” event @ Beecher Amvet Hall (6 – 8 PM)
- **October 28** – Community Blood Drive & Wellness Event @ Beecher Fire Department from 8AM – 2PM

Adjournment:

Being no additional business to discuss, Trustee Heldt made a motion to adjourn the meeting. Trustee Peterson seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote. The Board Meeting adjourned at **7:50 pm**.

Respectfully submitted,



Joseph Burgess Town Clerk

Approved by Board of Trustees: 11/6/2023

9/19/23

Will County board / planing and zoning / land use

Case # ZC-23-050

Pin # 22-22-14-100-019-0000

Zoning E-1

29744 Cottage Grove, Beecher, IL 60401

Staff

I'm righting this letter in concern of the boards ruling of the appeal to change the results of the variance that was denied for maximum accessory building area from 3,000 sq ft to 5,267 sq ft. We are all concerned about the water flow from the property that will increase flow speed and amount due to the roof size of the building and the sump pump in the basement of the pole barn. (the basement has already been built without a permit) All of the 12 people that signed the petition are highly disappointed in the appeal result. We don't understand how Planing and Zoning report is denial. Soil and water wants to put it on hold till a full study can be done on the effect of all surrounding properties as per Lyn. Drainage District would like it to be put on hold till a complete study is done. Washington township recommended to deny yet the board approved the appeal, were is our representation in the county. Between my wife's family and my family we own about 500 acres and have been in the area for several generations and now we are wondering were is our representation in the country. also our taxes go to will county not to cook county for a business in calumet city. In closing we would like to see this over turned if possible and comply with existing ordinances or at least a complete study done of the effects of the water flow on all surrounding properties. Also there aren't any pole barns in eastern will county that have basements to compare to so this isn't typical of the area and they just set precedent for pole barns on 5 acres. This needs to be overturned thank you.

Sincerely

Kevin E Manning

29850 S Cottage Grove Ave Beecher IL

Washington Township

Highway Department

30200 Town Center Dr.

Beecher, Illinois 60401

708- 946-6459 Fax 708-946-6459

Michael Smith Highway Commissioner

1. We are finished with tar and chip for the season. We seal coated over 10 miles of road this season.
2. We will be continuing our ditch cleanings and culvert replacements.
3. We will pick up mowing again as well.
4. The Nicor project has been going well. So far we have not had any issues with the contractors.

Michael Smith

Highway Commissioner

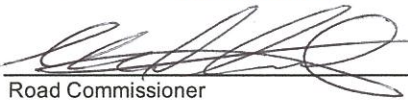
**Approved Claims - Board of Township Trustees
Road & Bridge Account**

State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of
Washington Township, having duly met at the Clerks office on **October 2, 2023**, for the
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands
against said township were presented, and examined, were allowed at said meeting, to wit:

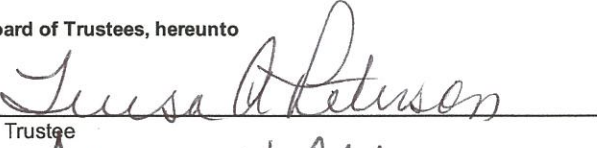
Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
8906	9/6	Village of Beecher	9384	Equipment Fuel - 8/1/23 to 8/31/23 - Inv # 883	\$ 5,764.03
8907	9/6	Walt's Foods	9385	Water - Inv # 3085031320	\$ 59.93
8908	9/6	ComEd	9386	Utilities - Acct #1659047007 - Bill date - 8/29/23	\$ 219.87
8909	9/6	DeJong Equipment	9387	Parts - Inv # CR52070	\$ 44.55
8910	9/6	Dahlberg Accounting Solutions	9388	Professional services & audit - Inv # 235 (August)	\$ 472.00
8911	9/6	T&M Tire Service	9389	Tires (8) - Inv # 180919	\$ 3,098.00
8912	9/6	Emulsicoat Inc.	9390	Road Oil - Inv # 381331849	\$ 48,276.68
8913	9/6	Beecher Post Office	9391	100 Stamps	\$ 66.00
8914	9/6	VOID	9392	VOID	\$ -
8915	9/22	Emulsicoat Inc.	9393	Road Oil - Inv # 3813319400 / 3813323915	\$ 61,464.11
8916	9/22	R.P. Lumber	9394	Supplies - Inv # 1366569 / 1404852	\$ 10.60
8917	9/22	Surf Air Wireless	9395	Internet service - Dated 9/1/23	\$ 129.90
8918	9/22	Quill Corporation	9396	Office supplies (ink) - Inv # 34409265	\$ 107.99
8919	9/22	Lowell NAPA	9397	Parts - Inv # 113139	\$ 32.48
8920	9/22	Beecher Hardware	9398	Shop supplies - Inv # A282588	\$ 55.87
8921	9/22	AT&T Mobility	9399	Wireless charges - Inv #287293840112X09092023	\$ 201.77
8922	9/22	AT&T	9400	Phone - Acct # 7089466459-619-2 Inv # 7089466459-09	\$ 268.03
8923	9/22	Cintas Uniforms	9401	Uniforms - Acct # 14943430 from 8/1/23 - 8/30/23	\$ 471.80
8924	9/22	Hamton Equipment Company	9402	Truck parts - Inv # 91223-1 / 90623-2	\$ 515.28
8925	9/22	VCNA Prairie Material	9403	Stone - Inv # 891148680 / 891153225 / 891137055 / 891140618 / 891142580 / 891146517	\$ 5,231.33
8926	9/22	VCNA Prairie Material	9404	Stone - Inv # 891155492 / 89115709 / 891159894 / 891161062 / 891168558 / 891170961	\$ 3,340.83
8927	9/22	VCNA Prairie Material	9405	Stone - Inv # 891134891 / 891127998 / 891132228 / 891121631 / 891159892 / 891169731	\$ 4,902.71
8928	9/22	KGG LLC	9406	Legal services - Inv # 56298	\$ 1,128.00
8929	9/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2023-09	\$ 5,703.02
8930	9/29	September Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$ -
Total disbursements					\$ 141,564.78

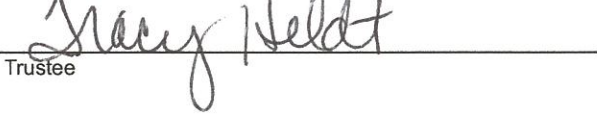
IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto
set our hands on **October 2, 2023**.


Road Commissioner


Township Clerk


Supervisor


Trustee


Trustee

Trustee

Trustee


Approved Claims - Board of Township Trustees
Town Account


State of Illinois)
Will County) ss.
Washington Township)

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on **October 2, 2023**, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

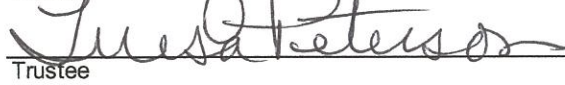
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
6300	9/1	Village of Beecher EMS	9045	EMA Sponsorship - 2023	\$ 1,000.00
6301	9/6	Village of Beecher	9046	Bus fuel - 8/1/23 to 8/31/23 - Inv # 884	\$ 53.35
6302	9/6	Spectrotel	9047	Phone service - Acct # 343999 - Inv # 11760583	\$ 205.64
6303	9/6	S&K Security	9048	Monitoring fees - 9/1/23 to 11/30/23 - Inv # 142540	\$ 212.73
6304	9/6	Comcast	9049	Internet and Cable # 10295 - Bill date - 8/24/23	\$ 291.31
6305	9/6	ComEd	9050	Electric bill - Acct # 4341116018 - Bill date 8/29/23	\$ 359.93
6306	9/6	Dahlberg Accounting Solutions	9051	Professional services & audit (August) - Inv # 234	\$ 590.00
6307	9/6	Beecher Post Office	9052	100 Stamps	\$ 66.00
6308	9/11	Jim Bulanda	9053	Senior "Sinatra" Event on 10/21	\$ 100.00
6309	9/21	Beecher Hardware	9054	Building supplies - Inv # A283025	\$ 26.35
6310	9/21	Joe Burgess	9055	Reimbursement - GFS (Senior Events), Zoom, Supplies	\$ 365.70
6311	9/21	Quill Corporation	9056	Office supplies - Inv # 34409265	\$ 107.99
6312	9/21	BMS Lawn Care	9057	Lawn care services - Inv # 11252	\$ 140.00
6313	9/21	Tammy Hitzelburger	9058	Reimbursement for key	\$ 2.99
6314	9/15	Intuit Software	EFT	ACH payroll charges	\$ 86.40
6315	9/29	September Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$19,000.34
TOTAL ALL DISBURSEMENTS					\$22,608.73

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on **October 2, 2023**.


Township Supervisor


Township Clerk


Trustee


Trustee

Trustee

Trustee

**Washington Township Board Meeting
October 2, 2023 - 7:00 pm
Meeting Agenda**

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated September 7, 2023

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report
8. Decennial Committee Report

Old Business

1. Consideration and Approval of Revised Washington Township Employee Handbook
2. Roof Repair Update
3. Water Softener Replacement at Washington Township Center
4. Consideration and Approval of 2023 Town Levy Ordinance
5. Consideration and Approval of 2023 Road & Bridge Levy Ordinance

New Business

1. Consideration and Approval of Pending Zoning Applications
- 2.

Payment of Bills

Town Acct, Road District, General Assistance (as required)

Upcoming Seminars and Meetings

- **November 6** – Monthly Board Meeting @ 7 pm

Announcements

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula *prior* to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

