

**Official Proceedings of the Washington Township Board of Trustees**

**March 29, 2021**

**Washington Township Center  
30200 Town Center Road, Beecher, IL**

Supervisor Mike Stanula called the meeting to order at **7:00 p.m.** to pay bills for the month of **March** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

**Roll call:**

**Present:** Supervisor Mike Stanula **Trustees:** Tracy Heldt, Mark Herlitz, Paul Goldrick

**Absent:** George Obradovich

**Other Officials present:**

Clerk Joe Burgess, Assessor Mary Tamez and Highway Commissioner Mike Smith

**Approval of the Board of Trustees Meeting Minutes Dated March 1, 2021:**

Supervisor Stanula asked if there were any corrections or additions to the March 1, 2021 Board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

**Motion:**

Trustee Herlitz made a motion to approve the minutes of the March 1, 2021 Board meeting as presented. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

**Public Commentary:** None

**Reports:**

1. **Road Commissioner** – Commissioner Smith reviewed his written report (attached). The school district has borrowed the district's small steel drum roller to use on the baseball field. Smith said it was also necessary to replace the brakes on the old Mack truck.
2. **Assessor** – Assessor Tamez reviewed her written report (attached). In addition to her report, Tamez said she will once again use her part-time crew from Crete Township to help complete the fieldwork required this summer. Her office will also be reviewing all permits issued for home improvements and will be mailing those residents the paperwork to take advantage of the 4-year freeze, which they are entitled to for making improvements.

There is also a need to re-access many subdivisions, however, Tamez said she will leave that work for the new Assessor and help if asked.

3. Clerk – Clerk Burgess reported that the village will be mailing their spring newsletter in mid-April and he will be mailing the township newsletter in late April or early May. The annual 2021 Annual Town Meeting is scheduled on April 13 at 7 pm.
4. Supervisor's Report – Supervisor Stanula thanked Trustee Paul Goldrick for his outstanding work as a Trustee for the last eight years. Goldrick did not run for reelection and only has one meeting left before his term is over. Paul will continue to run the Washington Township Food Pantry as a volunteer, which he has done for the last 8-years as a Trustee.
5. Trustees Report – No reports.
6. Transportation Report – The Township's Dial-A-Ride is still suspended at this time. Will Ride did not send a ride report during March.
7. General Assistance Report – Supervisor Stanula reported there were no General Assistance disbursements in March.

#### **OLD BUSINESS:**

1. Consideration and Approval of 2021-2022 Town Budget – Clerk Burgess will have a proposed budget for the Board to review at the May meeting. He will forward a copy of the budget to the Board prior to the meeting.
2. Consideration and Approval of 2021-2022 Road District Budget - Commissioner Smith will have a preliminary budget ready for the May meeting.
3. Upgrade Townships Server & Network Hardware – Supervisor Stanula has requested a quote from our current vendor to address remote logon and slow connectivity issues.
4. Township Server Room Electrical Upgrades – New dedicated electrical outlets and electronic grade power strips have been installed in the server room. All old power strips and extension cords have been removed.

#### **NEW BUSINESS:**

1. Consideration and Approval of Pending Zoning Applications – There were no new zoning requests or applications to address.
2. Township Recycling Center Discussion – Supervisor Stanula contacted Marta Keane, who is the Will County Recycling Program Specialist, and informed her the township was considering discontinuing the recycling program at the Washington Township Center because the site has become a dumping ground on a regular basis. Marta was disappointed and asked if there was any way to continue and Stanula said the Board has tried to inform the public about the ongoing issues, but it hasn't improved.

The recycling program is provided and paid for by Will County, but the ongoing cleanup and disposal of non-recycling items being dumped at the Washington Township Center site is being paid for with township tax dollars. The Trustees expressed disappointment that the current program is being abused and want to look at other options for the residents, who do utilize the program as intended.

The Board discussed moving the bins or looking into offering unincorporated residents the option of a township sponsored garbage and curbside recycling program. An alternative solution for the program could not be found at this time and the consensus was to eliminate the program.

**MOTION:**

Trustee Goldrick made a motion to eliminate the Glass & Plastic Recycling Program at the Washington Township Center, effective May 1, 2021. Trustee Herlitz seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

Supervisor Stanula will contact Marta Keane regarding the Board's decision.

**PAYMENT OF BILLS:**

**Town Account (including Transportation Fund)**

The board reviewed the bills as reviewed by the Supervisor and presented by the Clerk.

**MOTION:**

Trustee Heldt made a motion to approve payment of all applicable payroll, bills, debits and appropriate transfers from the Town Account totaling **\$19,206.04**. Trustee Herlitz seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

**Road & Bridge Bills**

The board reviewed the Road District's bills as prepared by Commissioner Mike Smith and presented by the Clerk. The bills included an annual payment for the new Mack truck.

**MOTION:**

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits from the Road & Bridge Account totaling **\$83,039.34**. Trustee Heldt seconded the motion. There was no discussion on the motion and the motion was unanimously approved by voice vote.

**Upcoming Seminars and Meetings**

- April 13, 2021 – 2021 Annual Town Meeting – 7 pm
- May 3, 2021 - Washington Township Board Meeting – 7pm

**Announcements:**

None

**Adjournment:**

Being no other business or discussion, Trustee Herlitz made a motion to adjourn. Trustee Heldt seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at **7:40 pm**.

Respectfully submitted,

  
\_\_\_\_\_  
Joseph Burgess Town Clerk

Approved by Board of Trustees: 5/3/2021

## Office of the Assessor

Mary Margaret Tamez

Assessor

March 29, 2021

### Township Meeting Notes:

- I have continued making assessment changes for the properties that I have been working on since our closing of the books in July. This work will include home improvement exemptions, permits, and reductions after working with a homeowner.
- I am up to date with all of the permits from Will County as well as the Village of Beecher through 3/15/2021. We have lots of fieldwork to complete this summer.
- We have started to get calls and receive applications for the Senior Exemption for those that turn 65 this year. These forms are also on the Will County Supervisor of Assessments website. [www.willcountysoa.com](http://www.willcountysoa.com). The current totals of applications are:
  - Disabled Person Exemption – 3
  - Certificate of Error – 27 <sup>13</sup>
  - Home Improvement Exemption – 15
  - Senior Freeze – 2
  - Senior Homestead Exemption – 4

We still do not have a final decision on the auto renew of the exemptions. I will continue to keep everyone updated as soon as I am aware.

# *Washington Township*

## **Highway Department**

30200 Town Center Dr.

Beecher, Illinois 60401

708- 946-6459 Fax 708-946-6459

**Michael Smith Highway Commissioner**

1. Patching crews have been out every day that the weather permits.
2. We have working on getting our stone roads back in shape.
3. The highway department was asked to assist with work being done at the high school baseball field. Our small steel drum roller has been dropped off and I will assist after hours.
4. All trucks have been serviced and the snow removal equipment is being put away.

*Michael Smith*

**Highway Commissioner**



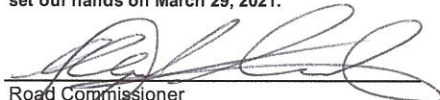
**Approved Claims - Board of Township Trustees**  
**Road & Bridge Account**

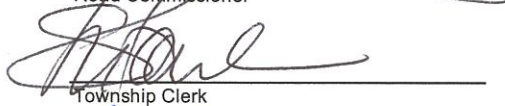
State of Illinois )  
Will County ) ss.  
Washington Township )


We the undersigned, comprising the Board of Trustees of  
Washington Township, having duly met at the Clerks office on March 29, 2021, for the  
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands  
against said township were presented, and examined, were allowed at said meeting, to wit:

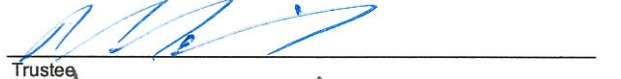
Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
8256	3/5	Bank of America	8782	Misc Charge	\$20.00
8257	3/5	Walt's Foods	8783	Shop Supplies - Inv #005053521144	\$12.94
8258	3/5	NAPA Auto Parts	8784	Parts & supplies - Inv # 142582	\$114.29
8259	3/5	Village of Beecher	8785	Equipment Fuel - 2/1/21 to 2/28/21 - Inv # 695	\$2,372.66
8260	3/5	R.P. Lumber	8786	Supplies - Inv # 2012-285714 / 2101-301963 / 2101-399820	\$133.46
8261	3/5	Dahlberg Accounting Solutions	8787	Professional services - Inv #22	\$360.00
8262	3/5	Beecher Hardware	8788	Supplies - Inv # A228681	\$133.05
8263	3/8	Surf Air Wireless	8789	Internet service - Inv # 446656	\$64.95
8264	3/8	ComEd	8790	Utilities - Acct #1659047007 - Bill date - 3/3/21	\$190.75
8265	3/8	M&K Truck Center	8791	Parts - Inv # 12156CSC	\$19.60
8266	3/8	Jones Parts & Services	8792	Parts - Inv # 06-4414685	\$347.71
8267	3/8	Cargill, Inc.	8793	Salt - Inv # 2906053900 / 2906051524	\$5,857.63
8268	3/8	Ottosons Industries	8794	Services - Inv # 30545	\$600.00
8269	3/23	ATT Mobility	8795	Wireless charges - Inv #287293840112X03092021	\$55.06
8270	3/23	ATT	8796	Phone - Acct # 7089466459-619-2 Inv # 7089466459-03	\$144.45
8271	3/23	Cintas	8797	Uniforms - 2/1 to 2/28/21	\$574.21
8272	3/23	NICOR	8798	Utilities - Gas - Acct #58285823769 - Bill date 3/12/21	\$546.04
8273	3/23	Cargill, Inc.	8799	Salt - Inv # 2906053900 / 2906078627	\$4,657.38
8274	3/23	KS State Bank	8800	Obligation Contract (Mack truck) - Acct # 3351527	\$43,084.79
8275	3/23	Verizon Wireless	8801	Phones - Acct # 687108624 - Inv # 9874981186	\$83.21
8276	3/23	Gallagher Materials Corp.	8802	Asphalt cold patch - Inv # 18512	\$1,944.32
8277	3/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2021-04	\$3,202.20
8278	3/21	March Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$18,520.64
<b>Total disbursements</b>					<b>\$83,039.34</b>


IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto  
set our hands on March 29, 2021.

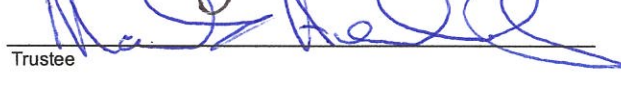
  
\_\_\_\_\_  
Road Commissioner

  
\_\_\_\_\_  
Township Clerk

  
\_\_\_\_\_  
Supervisor

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

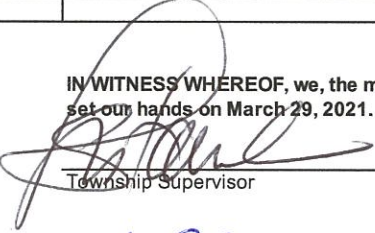
**Approved Claims - Board of Township Trustees**  
Town Account

State of Illinois )  
Will County ) ss.  
Washington Township )

We the undersigned, comprising the Board of Trustees of  
Washington Township, having duly met at the Township office on March 29, 2021, for the  
purpose of auditing Town accounts, do hereby certify that the following claims or demands  
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5686	3/5	Township Clerk's of IL	8481	2021 Clerk's Dues	\$30.00
5687	3/5	Chicagoland Cloud LLC	8482	2020 Professional Services Inv # 2267	\$3,010.00
5688	3/5	Spectrotel	8483	Phone service - Acct # 343999 - Inv # 10121435	\$208.55
5689	3/5	S&K Security	8484	Monitoring fees - 3/1/21 to 6/31/21 - Inv # 130201	\$212.73
5690	3/5	Dacav Graphics	8485	Signage - Inv # 1096	\$64.20
5691	3/5	Dahlberg Accounting Solutions	8486	Professional services - Inv # 23	\$450.00
5692	3/5	Joe Burgess	8487	Reimbursement - TOI Guidelines Book	\$28.00
5693	3/5	The Vedette	8488	Publish 2020 Town Meeting & 2021-22 Meeting Dates Inv # 52726 / 52727	\$155.00
5694	3/5	Comcast	8489	Internet and Cable # 10295 - Bill date - 2/24/21	\$255.80
5695	3/5	Staples	8490	Office supplies	\$59.00
5696	3/5	Riverside Corporate Health	8491	DOT Physical (Hitzelburger) - Inv # 88156-00	\$60.00
5697	3/8	Greater Chicago Food Depository	8492	Food Pantry donations	\$15.00
5698	3/8	ComEd	8493	Electric bill - Acct # 4341116018 - Bill date 3/3/21	\$277.65
5699	3/8	Heritage FS	8494	Generator fuel - Inv # 36007522	\$102.00
5700	3/23	Verizon Wireless	8495	Cellular phones - Acct # 485462600 / Inv # 9874962633	\$59.82
5701	3/24	Greater Chicago Food Depository	8496	Food Pantry donations	\$20.00
5702	3/24	George Obradovich	9497	2020 Annual Town Meeting Moderator Pay	\$150.00
5703	3/15	Intuit Software	EFT	ACH payroll charges	\$21.60
5704	3/21	March Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$14,026.69
				<b>TOTAL ALL DISBURSEMENTS</b>	<b>\$19,206.04</b>

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto  
set our hands on March 29, 2021.

  
Township Supervisor

  
Township Clerk

  
Trustee

  
Trustee

  
Trustee

Trustee



**Washington Township Board Meeting  
March 29, 2021 - 7:00 pm  
Meeting Agenda**

**Call to Order / Roll Call**

**Pledge of Allegiance**

**Approval of Board Meeting Minutes Dated March 1, 2021**

**Public Commentary**

**Reports**

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

**Old Business**

1. Consideration and Approval of the 2021-2022 Town Budget
2. Consideration and Approval of the 2021-2022 Road District Budget
3. Computer and Server Upgrades Update
4. Server Room Electrical Update

**New Business**

1. Consideration and Approval of Pending Zoning Applications
2. Township Recycling Center Discussion

**Payment of Bills**

Town Acct, Road District, General Assistance (as required)

**Upcoming Seminars and Meetings**

- April 13, 2021 - 2021 Annual Town Meeting
- May 3, 2021 – Monthly Board Meeting @ 7 pm

**Announcements**

**Adjournment**

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula ***prior*** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

**A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.**

Washington Township Board Meeting

7:00 PM

March 29, 2021

Guest Sign-in Sheet

PLEASE PRINT NAME	ADDRESS	Please CHECK here if you have Pubic Commentary
NONE		