

**Official Proceedings of the Washington Township Board of Trustees**  
**October 7, 2019**  
**Washington Township Center**  
**30200 Town Center Road, Beecher, IL**

Supervisor Mike Stanula called the meeting to order at **7:00 p.m.** to pay bills for the month of **September** and transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance.

**Roll call:**

Present: Supervisor Mike Stanula Trustees: Tracy Heldt, Mark Herlitz, Paul Goldrick, George Obradovich / Absent: None

**Other Officials present:**

Clerk Joe Burgess and Assessor Mary Tamez

**Approval of the Board of Trustees Meeting Minutes Dated September 5, 2019:**

Supervisor Stanula asked if there were any corrections or additions to the September 5, 2019 Board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

**Motion:**

Trustee Herlitz made a motion to approve the minutes of the September 5, 2019 Board meeting as presented. Trustee Heldt seconded the motion. There was no discussion on the motion.

Roll call vote: Herlitz – yes, Heldt – yes, Goldrick – yes, Obradovich – yes, Stanula – yes.

**Motion passed 5-0.**

**Public Commentary:** None

**Reports:**

1. Road Commissioner – Highway Commissioner Jerry Meyer was not in attendance. Supervisor Stanula told the Board that the Road District has been very busy working on roads after last week's heavy rains. The parking lot is scheduled to be paved on October 15 and the Road District will be rebuilding the lot's base at the end of this week.
2. Assessor – Assessor Mary Tamez reviewed her written report (attached). Supervisor Stanula received a notice from Will County that an appeal has been made to reduce the assessed value of the vacant property on the corner of Dixie Highway and Linden Lane by \$100,000. Assessor Tamez explained that the county notifies all local taxing bodies that could be affected by an appeal of this size and the taxing authorities have the right to attend the hearing and challenge the appeal.
3. Clerk – Clerk Burgess reported that 84 seniors attended the Fall Breakfast and 37 people attended Senior Movie Night on September 25. The next newsletter will be mailed in October and Burgess asked for any contributions to be submitted to him within the next week.

4. Supervisor's Report – Supervisor Stanula discussed the parking lot paving project during the Road District report saying the lot is scheduled for resurfacing on October 15.
5. Trustees Report – No reports.
6. Transportation Report – The Township's Dial-A-Ride service provided 44 trips within Washington Township in September. Will Ride supplied 49 trips for the month of June. Transportation Coordinator Tammy Hitzelburger told the Board that she has added 8 new residents to the Dial-a-Ride service and the service will most likely need to be expanded from one-day to two-days per week.
7. General Assistance Report – Supervisor Stanula reported there were no General Assistance disbursement or new applications received in the month of September.

#### **OLD BUSINESS:**

1. Midland Bank Proposal Update – Supervisor Stanula had no new information to report on this item.
2. Consideration and Approval of 2019 Levy Ordinance – Clerk Burgess presented the Board with the proposed 2019 levy ordinance. The 2019 levy is identical to the 2018 levy (no increase) and the Board is considering shifting some of the levy dollars from the Town Fund to the Community Building Fund. No changes to the proposed levy ordinance were made at this time.

#### **NEW BUSINESS:**

1. Consideration and Approval of Pending Zoning Applications – There were no pending applications to discuss.
2. Consideration and Approval of Sidewalk Repairs – Supervisor Stanula reviewed the quote from Ken-Rich Concrete Lifting; the \$3510 quote consists of lifting 39 slabs of sidewalk around the Washington Township Center. Stanula told the Board that Ken-Rich recently did work for the Beecher School District and they were happy with the work.

#### **MOTION:**

Trustee Goldrick made a motion to approve the proposal from Ken-Rich Concrete Lifting, estimate #5642, in the amount of \$3510.00, to have the sidewalks repaired at the Washington Township Center. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll Call vote: Goldrick – yes, Heldt – yes, Herlitz – yes, Obradovich – yes, Stanula – yes.  
**Motion passed 5-0.**

#### **PAYMENT OF BILLS:**

#### **General Assistance Fund**

Two Emergency Assistance disbursements were made in August totaling \$798.23, to pay one resident's utility bills.

**MOTION:**

Trustee Herlitz made a motion to authorize payment in the amount of **\$798.23** from the General Assistance fund. Trustee Heldt seconded the motion. There was no discussion on the motion.

Roll Call vote: Herlitz – yes, Heldt – yes, Goldrick – yes, Obradovich – yes, Stanula – yes.

**Motion passed 5-0.**

**Road & Bridge Bills**

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk.

**MOTION:**

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling **\$58,066.76**. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll Call vote: Herlitz – yes, Heldt – yes, Goldrick – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

**Town Account (including Transportation Fund)**

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

**MOTION:**

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$23,856.92**. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll Call vote: Goldrick – yes, Herlitz – yes, Heldt – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

**Upcoming Seminars and Meetings**

- **November 4** - Washington Township Board Meeting – 7 PM


**Announcements:**

- **November 13** – Senior Movie Night @ Washington Township Center – 6:30 PM

**Adjournment:**

Being no other business or discussion, Trustee Heldt made a motion to adjourn. Trustee Obradovich seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:31 pm.

Respectfully submitted,

  
Joseph Burgess – Town Clerk

Approved by Board of Trustees: 11/4/2019

# Office of the Assessor

**Mary Margaret Tamez**

Assessor

October 7, 2019

## Township Meeting Notes:

- We currently have twelve appeals that have been filed with the County. There are two commercial, one farm, and nine residential.
- The field staff has completed the front photos of the homes. There are a few we will need to go back to but for the most part have them completed. I have started entering them all into the PAMS program. I have processed 3 additional applications in the office for the exemptions since September totaling 66 in our office.
- I have processed 10 additional assessment revisions since last meeting totaling 46 assessment revisions for the 2019 year. This screen continues to stay open until October 18<sup>th</sup>.



## G/A REPORT 2019

30200 Town Center Rd  
Beecher, IL 60401

**Supervisor**

Michael Stanula

NO DISBURSEMENT'S January

NO DISBURSEMENT'S February

**Assessor**

Mary Tamez

NO DISBURSEMENT'S MARCH

NO DISBURSEMENT'S APRIL

**Highway Commissioner**

Jerry K. Meyer

NO DISBURSEMENT'S MAY

NO DISBURSEMENT'S JUNE

**Clerk**

Joe Burgess

ONE DISBURSEMENT FOR JULY IN THE AMOUNT OF \$ 657.76

**Trustees**

Paul Goldrick

Tracy Heldt

Mark Herlitz

George Obradovich

ONE DISBURSEMENT FOR AUGUST \$ 798.23

NO DISBURSEMENT'S FOR SEPTEMBER

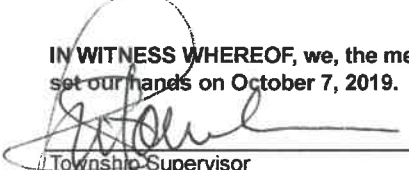
**Approved Claims - Board of Township Trustees**  
Town Account

State of Illinois )  
Will County ) ss.  
Washington Township )

We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on October 7, 2019, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
5339	9/6	Dahlberg Accounting Solutions	8163	Professional services - Inv # 203	\$375.00
5340	9/6	Joe Burgess	8164	Reimbursement for laptop software	\$53.11
5341	9/6	Village of Beecher	8165	Historic Preservation Plaques - Inv # 07-25-2019	\$253.80
5342	9/6	Will-Ride	8166	Transportation Expense - 79 trips (April)	\$2,098.75
5343	9/6	Will-Ride	8167	Transportation Expense - 102 trips (May)	\$2,202.06
5344	9/6	Pace Vanpool	8168	Monthly Charges - 8/25/19 Inv # 555613	\$100.00
5345	9/6	Spectrotel	8169	Phone service - Acct # 343999 - Inv # 9258303	\$202.73
5346	9/6	Comcast	8170	Internet and Cable # 10295 - Bill date - 8/24/19	\$216.49
5347	9/6	Rydin Decal	8171	2020 Handicap placards - Inv # 361928	\$119.76
5348	9/6	S&K Security	8172	Monitoring fees - 9/1/19 to 11/30/19 - Inv # 123057	\$212.73
5349	9/6	Village of Beecher	8173	Bus fuel - 8/1/19 to 8/31/19 - Inv # 579	\$38.74
5350	9/13	Marisa Hawk	8174	Reimbursement for mileage	\$116.48
5351	9/13	Jennifer Tamez	8175	Reimbursement for mileage	\$113.12
5352	9/13	Beecher Hardware	8176	Cleaning supplies - Inv # A190445	\$30.03
5353	9/13	Will-Ride	8177	Transportation Expense - 49 trips (June)	\$1,437.64
5354	9/13	Beecher Florist	8178	Joe Cook Funeral - Invoice dated 9/1/19	\$50.00
5355	9/13	BMS Lawn Care	8179	Lawn care services - Inv # 4694	\$120.00
5356	9/13	Riverside Workforce Health	8180	DOT Physical (T. Hitzelburger) - Inv # 72316	\$55.00
5357	9/13	Sikich	8181	Professional services - Inv # 401094	\$1,600.00
5358	9/13	Verizon Wireless	8182	Cellular phones - Acct # 485462600 / Inv # 9837573514	\$65.20
5359	9/16	Intuit Software	EFT	ACH payroll charges	\$31.88
5360	9/27	September Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$14,364.40
				<b>TOTAL ALL DISBURSEMENTS</b>	<b>\$23,856.92</b>

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on October 7, 2019.

  
Township Supervisor

  
Township Clerk

  
Trustee

  
Trustee

  
Trustee

  
Trustee

**Approved Claims - Board of Township Trustees  
Road & Bridge Account**

State of Illinois )  
Will County ) ss.  
Washington Township )

We the undersigned, comprising the Board of Trustees of  
Washington Township, having duly met at the Clerks office on October 7, 2019, for the  
purpose of auditing the Road & Bridge account, do hereby certify that the following claims or demands  
against said township were presented, and examined, were allowed at said meeting, to wit:

Claim #	Date	To Whom Allowed	Ck #	Nature of Claim	Amount
7819	9/6	Dahlberg Accounting Solutions	8376	Professional services - Inv # 202	\$300.00
7820	9/6	Beske Agricultural Chemicals	8378	Chemicals - Inv # 42989	\$134.00
7821	9/6	Cintas	8379	First Aid supplies - Inv # 5014525040	\$14.18
7822	9/6	Bank of America	8380	Supplies / phone - Bill date 8/19/19	\$51.54
7823	9/6	ATT Mobility	8381	Wireless charges - Inv #287277639216X08232019	\$28.55
7824	9/6	Gallagher Materials Corp.	8382	Asphalt cold patch - Inv # 12086	\$742.56
7825	9/6	FRATCO Inc.	8385	Drainage supplies - Inv # 36311 / 37167	\$911.57
7826	9/4	Tifco Industries	8386	Shop supplies - Inv # 71482178	\$198.29
7827	9/4	VCN Prairie LLC	8387	Stone - #889198228 / 889187912	\$661.62
7828	9/4	VCN Prairie LLC	8388	Stone - #889196026 / 889191869 / 889210522	\$1,220.57
7829	9/4	Share Corporation	8389	Shop supplies - Inv # 102925	\$668.11
7830	9/6	Heritage FS	8390	DEF - Inv # 36002105	\$110.00
7831	9/13	Sikich	8391	Professional services - Inv # 401094	\$2,400.00
7832	9/13	NAPA Auto Parts	8392	Parts - Inv # 104993 - 108241	\$224.55
7833	9/13	Gallagher Materials Corp.	8393	Asphalt cold patch - Inv # 12227 / 12369	\$8,129.40
7834	9/13	DeJong Equipment	8394	Parts - Inv # CR17723	\$311.73
7835	9/13	Surf Air Wireless	8395	Internet service - Inv # 223395	\$69.95
7836	9/13	Cintas	8396	Uniforms - 8/1 to 8/31/19	\$560.40
7837	9/13	Village of Beecher	8397	Equipment Fuel - 8/1/19 to 8/31/19 - Inv # 578	\$3,827.18
7838	9/13	Jean's Septic Service	8398	Pump basins & septic tank - Inv # B19-861	\$585.00
7839	9/13	Beecher Hardware	8399	Supplies - Inv # A191754 & A191947	\$13.98
7840	9/13	VCN Prairie LLC	8400	Stone - #889219483 / 889213796	\$981.93
7841	9/13	M&K Truck Center	8401	Parts multiple invoices	\$197.39
7842	9/13	ComEd	8402	Utilities - Acct #1659047007 - Bill date - 8/30/19	\$187.82
7843	9/16	AT&T	8403	Phone bill (946-6459) Inv # 7089466459-09 - Bill date - 8/1/19	\$175.92
7844	9/16	ATT Mobility	8404	Wireless charges - Inv #287277639216X09232019	\$28.55
7845	9/16	Verizon Wireless	8405	Phones - Acct # 687108624 - Inv # 9837590961	\$92.57
7846	9/16	Gallagher Materials Corp.	8406	Asphalt cold patch - Inv # 12469	\$6,438.24
7847	9/17	VCN Prairie LLC	8407	Stone - #889229050 / 889233134	\$1,414.67
7848	9/18	VCN Prairie LLC	8408	Stone - #889234396	\$1,742.85
7849	9/25	Village of Beecher	EFT	RB Health Insurance - Inv # 2019-10	\$3,629.70
7850	9/27	September Payroll - QuickBooks	Misc	Payroll, IMRF & other government payroll liabilities	\$22,013.94
<b>Total disbursements</b>					<b>\$58,066.76</b>

IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto  
set our hands on October 7, 2019.

Road Commissioner

Township Clerk

Supervisor

Trustee

Trustee

Trustee

Trustee

Washington Township Board Meeting

7:00 PM

October 7, 2019

Guest Sign-in Sheet

PLEASE PRINT NAME	ADDRESS	Please CHECK here if you have Pubic Commentary
Tammy Hitzelburger		



**Washington Township Board Meeting  
October 7, 2019 - 7:00 pm  
Meeting Agenda**

**Call to Order / Roll Call**

**Pledge of Allegiance**

**Approval of Board Meeting Minutes Dated September 5, 2019**

**Public Commentary**

**Reports**

1. Road Commissioner
2. Assessor
3. Clerk
4. Supervisor's Report
5. Trustee's Report
6. Transportation Report
7. General Assistance Report

**Old Business**

1. Midland Bank Proposal Update
2. Consideration and Approval of 2019 Levy Ordinance

**New Business**

1. Consideration and Approval of Pending Zoning Applications
2. Consideration and Approval of Sidewalk Repairs

**Payment of Bills**

**Upcoming Seminars and Meetings**

- November 4 @ 7pm – Board Meeting

**Announcements**

**Adjournment**

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula ***prior*** to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

***A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.***