

Official Proceedings of the Washington Township Board of Trustees

August 7, 2017

**Washington Township Center
30200 Town Center Road, Beecher, IL**

Supervisor Stanula called the meeting to order at 7:00 p.m. to pay bills for the month of July and to transact any other business that may come before the Board of Trustees. The meeting agenda and guest sign-in sheet are attached. Supervisor Stanula led the Pledge of Allegiance and then asked for a moment of silence for the Schmidt and Riecher's families, who recently lost several family members in a tragic car accident in Washington Township.

Roll call:

Present - Supervisor Mike Stanula **Trustees:** Mark Hertlitz, Tracy Heldt, George Obradovich, Paul Goldrick / **Absent:** None

Other Officials present:

Clerk Joe Burgess and Road Commissioner Jerry Meyer

Approval of the Board of Trustees Meeting Minutes Dated July 6, 2017:

Supervisor Stanula asked if there were any corrections or additions to the July 6, 2017 board meeting minutes as presented. Being none, Stanula asked for a motion to approve the minutes.

Motion:

Trustee Goldrick made a motion to approve the minutes of the July 6, 2017 board meeting as presented. Trustee Hertlitz seconded the motion. There was no discussion on the motion. Roll call vote as follows: Goldrick – yes, Hertlitz – yes, Heldt – yes, Obradovich- yes, Stanula – yes.

Motion passed 5-0.

Public Commentary: None

Reports:

1. **Community Building** – Recent heavy rains lead to a leaking roof and water damage inside the Community Building. The Board of Managers received quotes to repair the roof and selected Total Roofing to make the necessary repairs. The Managers will soon be requesting bids for tuck-point work on the building. They have also decided to move ahead with a program from ComEd that pays 82% of the cost to update all the lighting fixtures in the building to LED lights. The final cost to the Community Building will be just over \$1000 and they will see significant energy savings because of the upgraded lights.
2. **Road Commissioner** – Commissioner Meyer reviewed his written report (attached). There were no questions or discussion regarding the report.
3. **Assessor** – Assessor Blume left a document indicating that there was no multiplier added to her assessments.

4. Clerk – Clerk Burgess reported a Senior Movie is scheduled for August 16 and a Senior Bus trip to a Joliet Slammers game is scheduled for August 8. The fall Senior Breakfast and Flu Shot program is scheduled for September 16.
5. Washington Township Planning Commission (WTPC) – No report.
6. Supervisor's Report – Stanula said he would cover his items under Old Business items.
7. Trustee's Report – Trustee Goldrick reported that only 19 families utilized the pantry in July. Trustee Obradovich reported that the Beecher Preservation Committee celebrated Beecher founder T.J. Miller's 200th birthday at the recent Summerfest, hosted by the Beecher Lion's Club. The committee provided 200 slices of birthday cake to attendees on a first-come first-serve basis.
8. Transportation Report – The Washington Township Dial-a-Ride service provided 18 trips in July for residents traveling within Washington Township. Will Ride provided 55 trips in May for residents traveling outside of Washington Township.
9. General Assistance Report – Supervisor Stanula reported that there was no GA activity in July.

OLD BUSINESS:

1. Review, Consideration and Approval of Changes to the Washington Township Hiring Policy – The policy is currently being reviewed by Attorney Tom Knuth and was not ready for tonight's meeting.
2. Washington Township Center 15-year Anniversary Discussion – The Board decided to hold the Washington Township "Open House" on Sunday, November 5 from 2 pm to 4 pm.
3. Consideration and Approval of Parking Lot Bids – Commissioner Meyer explained that he has spoken to his crew and the Road District will prep the Washington Township Center's parking lot for paving. Meyer recommended and the Board agreed to wait until next spring for the work to be done. The Washington Township Town Account will reimburse the Road District for all labor and materials used for this project. The Board will then request bids to pave the lot.
4. Consideration and Approval of Carpeting Bids – Supervisor Stanula explained that due to the high cost of carpet squares, he requested and received two revised carpeting quotes to replace the carpeting in the Meeting Room at the Washington Township Center. Both quotes include materials and labor to remove the old carpet and install new 28oz. commercial grade roll carpeting and install new 4" vinyl base cove. A quote of \$5,088 was received from Exclusive Interiors and Beecher Floor Covering quoted \$6,966. The Board reviewed the two quotes and the carpet samples that were provided.

MOTION:

Trustee Goldrick made a motion to accept the Exclusive Interior's quote dated 7/28/17 in the amount of \$5,088, to replace the carpet in the Meeting Room. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll Call vote: Goldrick – yes, Herlitz – yes, Heldt – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

5. Consideration and Approval of "Obligor Resolution" Between KS State Bank and Washington Township – The "Obligor Resolution" is required by KS State Bank before they will approve the financing for the new truck that the Road District is purchasing. The resolution verifies that the Washington Township Board approves entering into a contract with KS State Bank and names the Highway Commissioner as an authorized individual to sign the agreement.

MOTION:

Trustee Heldt made a motion to approve resolution # 17-02, an "Obligor Resolution By and Between KS State Bank and Washington Township". Trustee Goldrick seconded the motion. There was no discussion on the motion. Roll Call vote: Heldt – yes, Goldrick – yes, Herlitz – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

6. Consideration and Approval of Fence Bids – Supervisor Stanula received revised quotes from Mr. Fence to install fencing and a driveway gate at the Washington Township Center. Mr. Fence quoted \$4,565 to install a one-piece cantilever style gate and additional fencing from the gate location to the west along the south side of the parking lot. A second quote to install a double swing barriers gate with the same additional fencing would cost \$3,850. Stanula explained that to upgrade to an electric gate would have put the cost at over \$10,000.

Stanula said the gate was needed to keep the property secure and should eliminate the trash and other non-recycling objects (tires, paint, oil, furniture) from being dropped off at the Recycling Center during non-business hours. The Board discussed how to notify the residents about changing the recycling hours and purchasing signage that would include the new hours of the Recycling Center.

MOTION:

Trustee Herlitz made a motion to accept the Mr. Fence quote dated 7/31/17 in the amount of \$3,850, to install a swing gate and fencing at the Washington Township Center. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll Call vote: Herlitz – yes, Heldt – yes, Goldrick – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

NEW BUSINESS:

1. Consideration and Approval of Planning Commission (WTPC) Recommendations – There were no recommendations from the WTPC.

2. Consideration and Approval of "Assignment and Amendment to the Aggregation Program Agreement" between Washington Township and Constellation Energy Services – After discussing the aggregation amendment between the Township and Constellation Energy Services at the July meeting, a formal approval of the amendment was in order.

MOTION:

Trustee Goldrick made a motion to approve the "Assignment and Amendment to the Aggregation Program Agreement" by and between Washington Township and Constellation Energy Services dated July 6, 2017. Trustee Herlitz seconded the motion. There was no discussion on the motion. Roll Call vote: Goldrick – yes, Herlitz – yes, Heldt – yes, Obradovich – yes, Stanula - yes.

Motion passed 5-0.

3. Consideration to Open the Closed Executive Session Minutes Dated March 23, 2010 – See agenda item #7.
4. Consideration to Open the Closed Executive Session Minutes Dated January 7, 2013 – See agenda item #7
5. Consideration to Open the Closed Executive Session Minutes Dated July 1, 2013 – See agenda item #7.
6. Consideration to Open the Closed Executive Session Minutes Dated February 3, 2014 – See agenda item #7.
7. Consideration to Open the Closed Executive Session Minutes Dated January 4, 2016 – The Board determined that all the closed minutes as listed should remain closed and only one motion be made that would include all the minutes under consideration.

MOTION:

Trustee Herlitz made a motion that the Closed Session minutes dated March 23, 2010, January 7, 2013, July 1, 2013, February 3, 2014 and January 4, 2016 remain closed to the public. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll Call vote: Herlitz – yes, Heldt – yes, Obradovich – yes, Goldrick – yes, Stanula - yes. **Motion passed 5-0.**

PAYMENT OF BILLS:

Town Account (including Transportation Fund)

The board reviewed the bills as prepared by the Supervisor and presented by the Clerk.

MOTION:

Trustee Goldrick made a motion to authorize payment of all applicable payroll, bills, debits and appropriate transfers for the Town Account totaling **\$11,676.89**. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll Call vote: Goldrick – yes, Heldt – yes, Obradovich – yes, Herlitz – yes, Stanula - yes. **Motion passed 5-0.**

Road & Bridge Bills

The board reviewed the Road District bills as prepared by Commissioner Meyer and presented by the Clerk. A bill from Bulk Storage was for repairs to the doors on the salt dome and invoice to Jack Zenere was for the rental of a road roller.

MOTION:

Trustee Herlitz made a motion to authorize payment of all applicable payroll, bills, and appropriate transfers or debits for the Road & Bridge Account totaling \$65,569.68. Trustee Heldt seconded the motion. There was no discussion on the motion. Roll Call vote: Herlitz – yes, Heldt – yes, Goldrick – yes, Obradovich – yes, Stanula – yes. **Motion passed 5-0.**

Upcoming Seminars and Meetings:

- September 7, 2017 – (Thursday) Washington Township Board Meeting – 7:00 p.m.

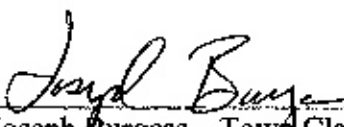
Announcements:

- August 8 – Senior Bus Trip to Joliet Slammers baseball game
- August 16 – Senior Movie Night at the Washington Township Center

Adjournment:

Being no other business or discussion, Trustee Herlitz made a motion to adjourn. Trustee Heldt seconded the motion. Being no discussion and after being unanimously approved by voice vote, the Board Meeting adjourned at 7:54 pm.

Respectfully submitted,



Joseph Burgess – Town Clerk

Approved by Board of Trustees: 9/7/17

Washington Township

Jerry K. Meyer

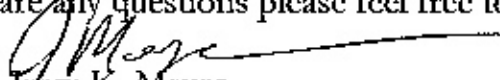
Highway Commissioner

August 7, 2017

To the Board of Trustees of Washington Township

- Continuing cold patching
- We have started tar and chipping almost 1/2 done with all we have to do
- Work on South Park is on the way will be 2 or more months of work. The rain set us back
- Started hauling stone for the South Park Road
- We have all our bids in Prairie materials received the stone bid Emulscoat received the oil bid and Pozzo received the truck bid.
- Yates Ave from Indiana Ave north to Eagle Lake should be overlay in late August or early September D Construction received the bid

If there are any questions please feel free to contact me at the office.


Jerry K. Meyer
Commissioner

2017 SUPERVISOR OF ASSESSMENTS FACTOR

*As I mentioned
at last month's meeting
I didn't expect I
would get a factor for
2017. My level of
assessments were
right on.
Paralel Ann*

2017 SUPERVISOR OF ASSESSMENTS FACTOR

FIRM	TOWNSHIP	ENCLERB	Appraisal App. Class	
01-	WILMANTON	10223		Residential only
02-	DUPAGE	10805	Residential, Commercial and Industrial only	Residential only
03-	PLAINFIELD	10885		Residential only
04-	FRANKFURT	10771		Residential only
05-	HUNTER	10515		Residential only
06-	IRBY	10600		ALL
07-	COLLET	10100		Residential only
08-	NEWLETON	10275		Residential only
09-	FRANKFURT	10885		Residential only
10-	JEANSHARON	10420		Residential only
11-	JACKSON	10095		Residential only
12-	CLAMMILLAN	10550		ALL
13-	GREEN GARDEN	10550		ALL
14-	MEN AR	10580		Residential only
15-	CELIE	10665		Residential only
17-	WILMINGTON	10885		Residential only
18-	LEWISVILLE	10586		Residential only
19-	WILSON	10015		Residential only
20-	PEOPLES	10200		Residential only
21-	WELL	10090		Residential only
22-	WASHINGTON	10500		ALL
23-	RUFED	10500		Residential only
24-	CLINTON	10065		Residential only
25-	WINDLEY	10042		Residential only

Verified and approved this 22nd day of July, 2017

Richard R. Novak
Richard R. Novak, CLAO
Supervisor of Assessments


Approved Claims - Board of Township Trustees
Town Account


State of Illinois)
Will County) ss.
Washington Township)

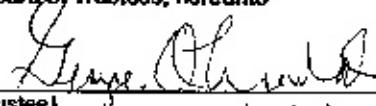
We the undersigned, comprising the Board of Trustees of Washington Township, having duly met at the Township office on August 7, 2017, for the purpose of auditing Town accounts, do hereby certify that the following claims or demands against said township were presented, and examined, were allowed at said meeting, to wit:

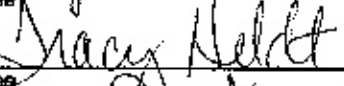
Claim #	Date	To Whom Allowed	CK	Nature of Claim	Amount
4733	7/7	Beecher School District 200U	7582	Transportation - Sox game 6/28/17	\$47.60
4734	7/7	BMS Landscape	7583	Grass cutting for WTC - Inv # 1336	\$150.00
4735	7/7	Comcast	7584	Internet and Cable # 10295 - Bill date - 6/24/17	\$185.34
4736	7/7	ComEd	7585	Electric bill - Acct # 4341116018 - Bill date 6/29/17	\$444.16
4737	7/7	Dahlberg Accounting	7586	Professional services - Inv # 121836	\$520.00
4738	7/7	Pace Vanpool	7587	Monthly Charges - 6/25/17 Inv # 474631	\$100.00
4739	7/7	Township Officials of IL	7588	2017-18 Annual Dues	\$513.26
4740	7/7	Village of Beecher	7589	Bus fuel - 6/1/17 to 8/30/17 - Inv # 403	\$33.70
4741	7/7	Beecher Hardware	7592	Building Supplies - Inv # A136395	\$9.99
4742	7/19	Verizon Wireless	7594	Cellular phones - Acct # 485462600 / Inv # 9788807806	\$64.91
4743	7/19	NICOR	7493	Utilities gas - #55877029193 - Bill date - 7/13/17	\$76.52
4744	7/19	Will-Ride	7595	Transportation Expense - April (56 trips)	\$988.86
4745	7/19	Beecher Post Office	7596	100 Stamps	\$47.00
4746	7/28	Teresa Peterson	7597	Reimbursement stamps	\$2.00
4747	7/28	Quality Computer Services	7598	Professional services - Inv # 17-07055	\$135.00
4748	7/7	Webfoot Designs	7590	Annual Website Hosting - Inv # 110346	\$120.00
4749	7/7	Joliet Slammers	7591	Senior trip tickets	\$160.00
N/A	7/28	QuickBooks Payroll Service	EFT	Payroll fees	\$34.00
4750	7/28	July Payroll - QuickBooks	Debit	ALL payroll, IMRF & other government payroll liabilities	\$8,044.55
TOTAL ALL DISBURSEMENTS					\$11,676.89


IN WITNESS WHEREOF, we, the members of said Board of Trustees, hereunto set our hands on August 7, 2017.

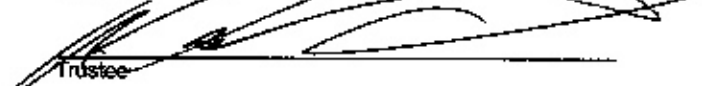

Township Supervisor


Township Clerk


Trustee


Trustee


Trustee


Trustee

Washington Township Board Meeting
August 7, 2017 - 7:00 pm
Meeting Agenda

Call to Order / Roll Call

Pledge of Allegiance

Approval of Board Meeting Minutes Dated July 6, 2017

Public Commentary

Reports

1. Road Commissioner
2. Assessor
3. Clerk
4. Washington Township Planning Commission (WTPC)
5. Supervisor's Report
6. Trustee's Report
7. Transportation Report
8. General Assistance Report

Old Business

1. Review, Consideration and Approval of Changes to Washington Township's Hiring Policy
2. Washington Township Center Open House Discussion
3. Consideration and Approval of Parking Lot Bids
4. Consideration and Approval of Carpeting Bids
5. Consideration and Approval of "Obligor Resolution" Between KS State Bank and Washington Township

New Business

1. Consideration and Approval of Planning Commission (WTPC) Recommendations
2. Consideration and Approval of "Assignment and Amendment to the Aggregation Program Agreement" between Washington Township and Constellation Energy Services
3. Consideration to Open the Closed Executive Session Minutes Dated **March 23, 2010**
4. Consideration to Open the Closed Executive Session Minutes Dated **January 7, 2013**
5. Consideration to Open the Closed Executive Session Minutes Dated **July 1, 2013**
6. Consideration to Open the Closed Executive Session Minutes Dated **February 3, 2014**
7. Consideration to Open the Closed Executive Session Minutes Dated **January 4, 2016**

Payment of Bills

Upcoming Seminars and Meetings

- **September 7, 2017 – Washington Township Board Meeting - 7:00 PM**

Announcements

- August 10 – Joliet Slammers Baseball Game
- August 16 - Senior Movie Night

Adjournment

Any disabled person requiring special accommodations should notify Supervisor Mike Stanula prior to the meeting date to make necessary arrangements. Supervisor Stanula may be reached at 946-2026.

A CLOSED (EXECUTIVE) SESSION MAY BE HELD AT ANY POINT DURING THE MEETING.

