

FILED

11:51 am, Jun 05 2024

**BUDGET & APPROPRIATION ORDINANCE**

**WASHINGTON TOWNSHIP  
ORDINANCE No. #24-01**

WILL COUNTY CLERK  
WILL COUNTY, ILLINOIS

An ordinance appropriating for all TOWN purposes for WASHINGTON  
Township, WILL County, Illinois, for the fiscal year beginning  
**April 1, 2024 and ending MARCH 31, 2025**

BE IT ORDAINED by the Board of Trustees of WASHINGTON Township,  
WILL County, Illinois.

**SECTION 1:** That the amounts hereinafter set forth, or so much thereof as may be authorized  
by law, and as may be needed or deemed necessary to defray all expenses and liabilities of  
Washington Township, be and the same are hereby appropriated for the  
town purposes of WASHINGTON Township, WILL  
County, Illinois, as hereinafter specified for the fiscal year beginning **APRIL 1, 2024**  
and ending **MARCH 31, 2025.**

**SECTION 2:** That the following budget containing an estimate of revenues and expenditures  
is hereby adopted for the following funds,

**GENERAL TOWN FUND**

**INSURANCE FUND**

**GENERAL ASSISTANCE FUND**

		<u>2022-23</u> <u>Actual</u>	<u>2023-24</u> <u>Actual</u>	<u>2024-25</u> <u>Budgeted</u>
1	<b><u>GENERAL TOWN FUND</u></b>			
	<b>BEGINNING BALANCE</b>	<b>Town Fund</b>		
		<b>398,698</b>	<b>451,583</b>	<b>453,415</b>
		<b>398,698</b>	<b>451,583</b>	<b>453,415</b>
	<b><u>REVENUES</u></b>			
3100	Property Tax	258,527	259,999	<b>260,638</b>
342	PP Replacement Tax	58,981	44,986	<b>44,000</b>
374	Maintenance Fees	-	-	-
381	Interest Income	5,695	21,283	<b>18,000</b>
382	Rental Income	-	200	<b>150</b>
383	Donations	950	72	<b>500</b>
389	Miscellaneous Income	8,140	8,448	<b>6,000</b>
300	<b>Transportation Revenue</b>			
3601	Ride Donations	137	65	<b>100</b>
385	Senior Trips	88	374	<b>600</b>
381	Interest	6	24	<b>20</b>
	<b>General Fund Revenues</b>	<b>332,293</b>	<b>334,988</b>	<b>329,288</b>
	<b>Transportation Revenue</b>	<b>231</b>	<b>462</b>	<b>720</b>
	<b>TOTAL REVENUES:</b>	<b>332,524</b>	<b>335,450</b>	<b>330,008</b>
	<b>TOTAL FUNDS AVAILABLE:</b>	<b>731,222</b>	<b>787,034</b>	<b>783,423</b>
	<b><u>EXPENDITURES</u></b>			
1-11	Administration	257,718	293,986	293,860
1-12	Assessor	10,625	21,047	17,875
1-16	Transportation (Pace Bus)	11,295	18,586	21,591
	<b>Adjustments</b>			
	<b>TOTAL EXPENDITURES:</b>	<b>279,638</b>	<b>333,619</b>	<b>333,326</b>
	<b>TOTAL APPROPRIATIONS:</b>	<b>279,638</b>	<b>333,619</b>	<b>333,326</b>
	<b>ENDING BALANCE</b>	<b>March 31</b>	<b>451,583</b>	<b>453,415</b>
			<b>450,097</b>	

		<u>2022-23</u> <u>Actual</u>	<u>2023-24</u> <u>Actual</u>	<u>2024-25</u> <u>Budgeted</u>
1-11	<b><u>ADMINISTRATION</u></b>			
	<b><u>PERSONNEL</u></b>			
410	Salaries	109,138	99,173	<b>104,000</b>
451	Health Insurance	-	-	-
453	Unemployment Insurance	135	151	<b>160</b>
461	Social Security Contribution	6,767	6,149	<b>6,100</b>
462	Medicare Contributions	1,583	1,438	<b>1,400</b>
463	IMRF Retirement Contribution	4,662	3,326	<b>4,400</b>
482	Drug Testing	-	676	<b>500</b>
		<b>122,283</b>	<b>110,912</b>	<b>116,560</b>

<u>CONTRACTUAL SERVICES</u>					
511	Maintenance Service-Building	8,525	7,323	7,500	
517	Maintenance Service, Grounds	5,660	2,330	2,500	
530	Auditors fees	7,427	7,924	8,000	
531	Accounting Service	6,292	8,012	10,000	
533	Legal Service	-	2,200	4,000	
537	Data Processing	6,020	1,315	1,700	
551	Postage	1,408	311	2,000	
552	Telephone	2,482	2,292	3,000	
553	Publishing	660	1,433	1,500	
554	Printing	5,007	6,029	6,000	
561	Dues	2,202	1,167	1,200	
562	Travel Expenses	1,159	1,697	1,000	
563	Training	-	-	-	
	Phone Application	-	-	1,000	
571	Utilities	8,804	9,985	10,000	
579.2	ACH Payroll Charge	987	1,058	-	
579.6	Security Service	851	1,056	1,200	
597	Web Page Design	1,620	1,239	3,000	
598	Computer & Network Charges	7,250	825	3,000	
		66,352	56,195	66,600	
<u>COMMODITIES</u>					
611	Maintenance Supplies, Building	1,088	1,687	1,800	
651	Office Supplies	2,228	1,335	1,600	
656	Diesel fuel / Generator	193	298	300	
695	Other	1,220	478	1,000	
		4,729	3,798	4,700	
<u>CAPITAL OUTLAY</u>					
820	Building	Signage	-	52,825	25,000
830	Equipment	Computers	1,269	-	500
880	Land Improvement	Parking Lot	-	-	-
			1,269	52,825	25,500
		2022-23	2023-24	2024-25	
1-11	<u>ADMINISTRATION (cont.)</u>	<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	
<u>OTHER EXPENDITURES</u>					
916	Tax Reimbursements	796	16	-	
929.1	Sponsorships	2,700	1,300	4,500	
929.2	Youth Programs	1,000	-	1,000	
929.3	Senior Programs	6,894	5,425	7,000	
926.6	Community Programs	1,150	12,150	10,000	
929.9	Mental Health Program	-	-	10,000	
931.1	Road Commissioner Contributions	30,039	29,175	29,200	
931.2	Employment Taxes	2,355	2,290	2,400	
931.3	IMRF - Road Commissioner	5,417	3,823	3,900	
931.4	Health Insurance Contribution	12,734	16,077	12,500	
		63,085	70,256	80,500	
999	Contingencies	-	-	-	
TOTAL ADMINISTRATION:		257,718	293,986	293,860	

		2022-23	2023-24	2024-25
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
1-12	<b><u>ASSESSOR</u></b>			
	<b><u>PERSONNEL</u></b>			
410	Salaries	2,338	14,308	11,000
453	Unemployment Insurance	18	23	30
461	Social Security Contribution	145	887	600
462	Medicare Contribution	34	207	145
		<u>2,535</u>	<u>15,425</u>	<u>11,775</u>
	<b><u>CONTRACTUAL SERVICES</u></b>			
537	Data Processing Service	2,122	-	200
551	Postage	127	-	100
554	Printing	152	248	200
561	Dues & Subscriptions	50	51	-
562	Travel Expenses	1,688	396	800
563	Training	2,205	2,373	2,100
598	Computer & Network Services	640	2,460	2,500
		<u>6,984</u>	<u>5,528</u>	<u>5,900</u>
	<b><u>COMMODITIES</u></b>			
651	Office Supplies	1,052	94	200
		<u>1,052</u>	<u>94</u>	<u>200</u>
	<b><u>OTHER EXPENDITURES</u></b>			
929	Miscellaneous Expense	55	-	-
999	Contingencies	-	-	-
		<u>55</u>	<u>-</u>	<u>-</u>
	<b>TOTAL ASSESSOR:</b>	<b>10,625</b>	<b>21,047</b>	<b>17,875</b>
		<b>2022-23</b>	<b>2023-24</b>	<b>2024-25</b>
		<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Budgeted</u></b>
1-16	<b><u>Transportation</u></b>			
	<b><u>PERSONNEL</u></b>			
410	Salaries	330	1,374	1,500
453	Unemployment Insurance	1	1	1
461	Social Security Contribution	20	85	150
462	Medicare Contribution	5	20	40
463	IMRF Contribution	61	173	200
481	Screening	230	466	450
		<u>648</u>	<u>2,119</u>	<u>2,341</u>
	<b><u>CONTRACTUAL SERVICES</u></b>			
513	Maintenance Service-Vehicle	35	70	100
562	Travel Expense	-	-	350
563	Training	-	-	200
594	Rentals	400	800	1,200
520	WILL RIDE	10,008	15,386	17,000
		<u>10,443</u>	<u>16,256</u>	<u>18,850</u>
	<b><u>COMMODITIES</u></b>			
655	Gasoline	204	211	400
		<u>204</u>	<u>211</u>	<u>400</u>
	<b>TOTAL TRANSPORTATION EXPENSES:</b>	<b>11,295</b>	<b>18,586</b>	<b>21,591</b>

12 <u>INSURANCE FUND</u>		2022-23 Actual	2023-24 Actual	2024-25 Budgeted
BEGINNING BALANCE		43,724	45,395	49,220
<u>REVENUES</u>				
3100	Property Tax	9,053	9,017	9,100
381	Interest Income	376	1,457	800
	Insurance Dividend - TOIRMA Net	1,351	2,460	2,000
TOTAL REVENUES:		10,780	12,934	11,900
Audit adjustments				
TOTAL FUNDS AVAILABLE:		54,504	58,329	61,120
<u>EXPENDITURES</u>				
<u>CONTRACTUAL SERVICES</u>				
592	General Insurance	9,109	9,109	9,200
		9,109	9,109	9,200
TOTAL EXPEND/APPROPRIATION:		9,109	9,109	9,200
ENDING BALANCE		45,395	49,220	51,920



		2022-23 Actual	2023-24 Actual	2024-25 Budgeted
15	<b>GENERAL ASSISTANCE FUND</b>			
	<b>BEGINNING BALANCE</b>	<b>96,165</b>	<b>101,339</b>	<b>111,047</b>
	<b>REVENUES</b>			
3100	Property Tax	8,008	8,078	8,098
342	Replacement Tax	-	-	-
381	Interest Income	1,145	4,378	2,500
	<b>TOTAL REVENUES:</b>	<b>9,154</b>	<b>12,456</b>	<b>10,598</b>
	<b>TOTAL FUNDS AVAILABLE:</b>	<b>105,319</b>	<b>113,795</b>	<b>121,645</b>
	<b>EXPENDITURES</b>			
694	Flat Grant (Home Relief) Audit adjustments	3,980	2,748	5,260
	<b>TOTAL EXPENDITURES:</b>	<b>3,980</b>	<b>2,748</b>	<b>5,260</b>
	Contingencies			
	<b>TOTAL APPROPRIATIONS:</b>	<b>3,980</b>	<b>2,748</b>	<b>5,260</b>
	<b>ENDING BALANCE</b>	<b>101,339</b>	<b>111,047</b>	<b>116,385</b>

		2022-23 Actual	2023-24 Actual	2024-25 Budgeted
15-31	<b>HOME RELIEF</b>			
	<b>CONTRACTUAL SERVICES</b>			
592	General Insurance	2,260	2,260	2,260
		2,260	2,260	2,260
	<b>COMMODITIES</b>			
694	Flat Grant	1,720	488	3,000
		1,720	488	3,000
	<b>TOTAL HOME RELIEF:</b>	<b>3,980</b>	<b>2,748</b>	<b>5,260</b>

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning

APRIL 1, 2024 and ending MARCH 31, 2025 by fund shall be as follows:

1	General Town Fund	\$	333,326
12	Insurance Fund	\$	9,200
15	General Assistance Fund	\$	5,260

TOTAL APPROPRIATIONS: \$ 347,786

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of

Three Hundred Forty-Seven Thousand Seven Hundred Eighty-Six and 00/100 Dollars

(\$347,786) for the fiscal year beginning APRIL 1, 2024 and ending MARCH 31, 2025

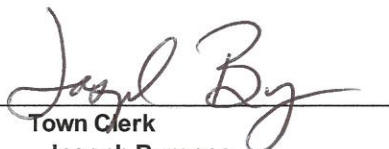


SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 3rd day of JUNE, 2024 pursuant to a roll call vote by the  
Board of Trustees of WASHINGTON Township, WILL County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
TRACY HELDT	_____	_____	<u>X</u>
MARK HERLITZ	<u>X</u>	_____	_____
TERESA PETERSON	<u>X</u>	_____	_____
GEORGE OBRADOVICH	<u>X</u>	_____	_____
MICHAEL STANULA	<u>X</u>	_____	_____

  
Town Clerk  
Joseph Burgess

  
Chairman  
Michael Stanula





## CERTIFICATION OF BUDGET &amp; APPROPRIATION ORDINANCE #24-01

WILL COUNTY CLERK  
WILL COUNTY, ILLINOIS

## TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of WASHINGTON

Township, WILL County, Illinois, does hereby certify that attached  
hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for

the fiscal year beginning APRIL 1, 2024 and ending MARCH 31, 2025

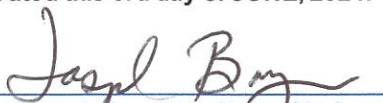
as adopted this 3rd day of JUNE, 2024.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on

behalf of WASHINGTON Township, WILL County, Illinois

This certification must be filed within 30 days after the adoption of the  
Budget & Appropriation Ordinance.

Dated this 3rd day of JUNE, 2024.

  
\_\_\_\_\_  
Joseph Burgess - Town Clerk



Filed this \_\_\_\_\_ day of 2024

\_\_\_\_\_  
County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

FILED

11:51 am, Jun 05 2024

TOWNSHIP

WILL COUNTY CLERK  
WILL COUNTY, ILLINOIS

The undersigned, Supervisor, Chief Fiscal Officer, of WASHINGTON

Township, WILL County, Illinois, does hereby certify that the

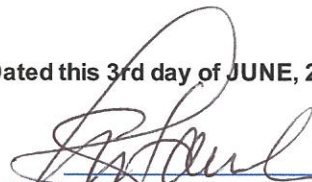
estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on

behalf of WASHINGTON Township, WILL County, Illinois

This certification must be filed within 30 days after the adoption of the  
Budget & Appropriation Ordinance.

Dated this 3rd day of JUNE, 2024.

  
\_\_\_\_\_  
Michael Stanula - Supervisor - Chief Fiscal Officer



Filed this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
County Clerk