

Washington Township Donation Policy

Adopted 10/99 - Revised 7/9/07

Washington Township occasionally will make funds available to any ELIGIBLE not-for-profit organizations in the township. The outline below identifies eligibility for funds, how to apply for funds and how funds may be used.

ELIGIBILITY for Funds:

Washington Township will only recognize organizations, which meet the following criteria.

The requesting organization MUST:

- Provide services, programs or activities to residents of Washington Township.
- Have a "Charter", "Constitution", "By-laws" or other similar written document.
- Have a written "Mission" statement.
- Have been in existence for 1 year.

CONDITIONS for the Release of Funds

Funds may only be used for the following purposes.

- To provide services, activities and/or facilities that will enhance the quality of life to the residents of Washington Township.

PROCEDURES for Requesting Funds:

- A qualified officer of the requesting organization must complete a donation application and submit it to the Washington Township Board of Trustees. This would only include the President, Vice President, Secretary or Treasurer.
- Requests for equipment will require an itemized price list of all items requested.
- Requests for improvements to facilities will require a written plan of action or a copy of prints or drawings.
- Request to construct new facilities will require a written plan of action **AND** a copy of prints or drawings.